

## SHEFFIELD CITY COUNCIL

### SCHEDULE OF FORTHCOMING EXECUTIVE DECISIONS

The Schedule is published weekly and items added within the last seven days are highlighted in bold.

1. This schedule provides amongst other decisions, details of those Key Executive Decisions to be taken by the Co-operative Executive, Executive Highways Committee, Individual Executive Members or Executive Directors/Directors in 28 days and beyond as required by Section 9 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.
2. The decision makers are:
  - **Co-operative Executive** - Councillors Terry Fox (Chair), Jayne Dunn, Julie Grocutt, Mazher Iqbal, Douglas Johnson, George Lindars-Hammond, Cate McDonald, Alison Teal, Paul Turpin and Paul Wood.
  - Where **Individual Executive Members** or **Executive Directors/Directors** take Key Executive Decisions their names and designation will be shown in the Plan.
3. Access to Documents - details of reports and any other documents will, subject to any prohibition or restriction, be available from the date upon which the agendas for the Co-operative Executive and Executive Highways Committee and reports on key Individual Executive Member and Executive Director decisions are published (five clear working days before the meeting or decision) and accessible at <http://democracy.sheffield.gov.uk> or can be collected from Democratic Services, Legal and Governance, Town Hall, Pinstone Street Sheffield S1 2HH.
4. A key decision is one that results in income or expenditure of more than £500,000 or is likely to be significant in terms of its effects on two or more wards. The full definition of a key decision can be found in Part 2, Article 13 of the Council's Constitution which can be viewed on the Council's website <http://democracy.sheffield.gov.uk>.
5. For details of the consultation process and how to make representations, please contact Democratic Services, Legal and Governance, Town Hall, Sheffield S1 2HH (phone 0114 273 4014 or email: [committee@sheffield.gov.uk](mailto:committee@sheffield.gov.uk)).

<b>DECISION DATE</b>	<b>TITLE OF REPORT AND DESCRIPTION OF DECISION</b>  K = Key Decision	<b>DECISION MAKER</b>	<b>WHAT DOCUMENTS WILL BE CONSIDERED BY THE DECISION MAKER?</b>	<b>DATE DOCUMENTS AVAILABLE</b>	<b>CONTACT OFFICER</b>  (Portfolio, Officer and contact details)
4 Oct 2021	New Landlord Commitments  The Housing and Neighbourhoods Service is proposing to introduce a new set of Landlord Commitments, which describe to SCC tenants and leaseholders what standards of service they can expect from the Council as their landlord.	Executive Member for Housing, Roads and Waste Management	Report of the Executive Director, Place	TBC	Place Vicky Kennedy Tel: 0114 2930241 vicky.kennedy@sheffield.gov.uk
Not before 8 Oct 2021	Sheffield Christmas Illuminations Contract 2022/2026 - Invitation to Tender (K)  To seek approval to authorise the award for procurement for the hire, maintenance, testing, installation, removal and storage of Sheffield Christmas Illuminations 2022/2026.	Executive Director, Place	Christmas Illuminations ITT Report	30/9/21	Place Angela Gower Tel: 0114 2736003 angela.gower@sheffield.gov.uk

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20 Oct 2021	Month 5 Capital Approvals 2021/22 (K)  This report provides details of the additions and variations to the Capital Programme for approval by Cabinet, alongside details of procurement strategies and any capital grants for acceptance or issue.	Co-operative Executive	Report of the Executive Director, Resources	12/10/21	Resources Damian Watkinson Tel: 0114 2736831 damian.watkinson@sheffield.gov.uk

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20 Oct 2021	<p>Sheffield Local Development Scheme and Sheffield (Local) Plan Spatial Options</p> <p>The report will seek approval for a revised Local Development Scheme (LDS) which will set out the local plan documents the Council will consult on and the timetable for producing them.</p> <p>The report will also set out the process for engaging with Members of the Council on the overall spatial options, with the aim of reaching agreement on a preferred approach in advance of producing the Draft Sheffield Plan (to be published for public consultation in 2022).</p>	Co-operative Executive	Report of the Executive Director, Place	12/10/21	Place Simon Vincent Tel: 0114 2735897 simon.vincent@sheffield.gov.uk

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20 Oct 2021	Sheffield Land and Property Plan (K)  To seek approval of the Sheffield Land & Property Plan and to the future approval of policies and procedures linked to the Plan by way of Individual Cabinet Member (ICM) approval.	Co-operative Executive	Joint report of the Executive Directors, Place and Resources	12/10/21	Place Tammy Whitaker Tel: 0114 2053230 tammy.whitaker@sheffield.gov.uk
20 Oct 2021	Disposal of Land at Prince of Wales Road, Manor Top (K)  The report will set out proposals for a new retail development and how the retention of an existing boxing club are to be achieved at Manor Top.	Co-operative Executive	Report of the Executive Director, Place	12/10/21	Place David White Tel: 0114 2735465 david.white@sheffield.gov.uk

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20 Oct 2021	<p>Sheffield and Rotherham Clean Air Plan (K)</p> <p>Sheffield has locations that exceeded legal Nitrogen dioxide (NO<sub>2</sub>) limits. Sheffield and Rotherham have been legal Direction by Government to achieve legal limits within the shortest possible time via measures included within their local Clean Air Plan.</p> <p>Update following the review of the Clean Air Plan which includes a proposed charging zone in Sheffield and financial mitigation packages for vehicle upgrades.</p>	Co-operative Executive	Report of the Interim Executive Director, Place	12/10/21	Place Tom Finnegan-Smith Tel: 27 36030 tom.finnegan-smith@sheffield.gov.uk

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20 Oct 2021	<p data-bbox="383 373 734 437">Car Lease Salary Sacrifice Scheme (K)</p> <p data-bbox="383 477 799 911">A Salary Sacrifice Car Lease Scheme allows the Council to provide employees with a brand new fully maintained and insured electric car through flexible benefits, at a lower cost than they could normally achieve in the retail market. We seek to introduce a scheme to encourage the purchase of electric vehicles to contribute towards the aim of the city achieving Net Zero by 2030.</p>	Co-operative Executive	Report of the Executive Director, Resources	12/10/21	Resources Shaun Lee  shaun.lee@sheffield.gov.uk

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20 Oct 2021	<p>Procurement for the Care and Support services at the new Buchanan Green Retirement Living Scheme due to open Spring 2022 (K)</p> <p>The Buchanan Green Retirement Living Scheme is a new Sheffield City Council Housing and Neighbourhoods Older People's Independent Living (OPIL) development which is scheduled to open Spring 2022. 50% of the tenants living in the scheme will be eligible for an adult social care and support service to meet their needs, therein we are required to tender and procure a contracted provider for the delivery of these services.</p>	Co-operative Executive	Report of the Executive Director, People Services	12/10/21	<p>People Services Sarah Swinburn</p> <p>sarah.swinburn@sheffield.gov.uk</p>

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20 Oct 2021	<p>Sheffield Health and Care Partnership Vision Health and Care Provision in Sheffield in 2030 (K)</p> <p>The Executive is asked to review, discuss and endorse the 10 year vision document - <i>Health and Care Provision in Sheffield in 2030</i>.</p> <p>The vision was developed with organisational and professional leaders across our partnership and through conversations including the NHS, Sheffield City Council, Sheffield's voluntary and community sector and members of the public.</p> <p>This vision document is designed to be the start of a broader conversation within and across the member organisations of the Sheffield Health and Care Partnership (formally Sheffield Accountable Care Partnership), our people (staff and service users), and with our communities around the future of health and care provision in Sheffield and our role in the broader future of the city.</p> <p>The vision builds on existing</p>	Co-operative Executive	Report of the Executive Director, People Services	12/10/21	People Services Alexis Chappell  alexis.chappell@sheffield.gov.uk

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20 Oct 2021	<p>Medium Term Financial Analysis (MTFA) 2022/23 to 2025/26 (K)</p> <ol style="list-style-type: none"> <li>1. Note the forecast position;</li> <li>2. Note, as a planning assumption, core Council Tax increases of 2% each year;</li> <li>3. Note the additional pressures caused by the COVID crisis, and in response consider what further transformation savings are required, and lobby Central Government for additional financial support;</li> <li>4. Note that the Council's current level of reserves provides a limited amount of time for action to be taken strategically in response to the COVID crisis and the more general financial position, but that firm actions will be needed, on current projections, to maintain financial stability in the short to medium term. These actions will include further co-operation with other key</li> </ol>	Co-operative Executive	Report of the Executive Director, Resources	12/10/21	Resources Eugene Walker Tel: 27 35167 eugene.walker@sheffield.gov.uk

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Not before 22 Oct 2021	<p data-bbox="383 376 801 440">Investment in a Direct Payment Support Service (K)</p> <p data-bbox="383 480 801 743">To externally commission a Direct Payment Support Service for people using Direct Payments to receive dedicated advice and support to set up their Direct Payment appropriately and employ their Personal Assistants.</p> <p data-bbox="383 783 801 983">The investment is an interim 2-year contract with option to extend, while options for longer-term Direct Payment support solutions are explored. £170k per annum. £340k</p>	Executive Member for Health and Social Care	Report of the Executive Director, People Services	14/10/21	<p data-bbox="1760 376 1975 440">People Services Mary Gardner</p> <p data-bbox="1760 480 2172 504">mary.gardner@sheffield.gov.uk</p>

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Not before 22 Oct 2021	<p>Advanced Manufacturing Innovation District (AMID) - Strategic Plan and Delivery Vehicle Project (K)</p> <p>This report seeks the approval to enter into a funding agreement with the Ministry of Housing, Communities and Local Government (MHCLG), and for the Programmes and Accountable Body Team within City Growth to act as Accountable Body for delivery of the above project.</p> <p>A successful funding bid to Ministry of Housing, Communities and Local Government (MHCLG) has awarded SCC £763,000 revenue monies. This will provide much needed dedicated capacity.</p> <p>This MHCLG funded project provides critical capacity to develop a 5-year strategy, cohesive spatial plan, and the outline business case for a bespoke delivery vehicle.</p> <p>The aim is to harness the region's distinctive innovation assets to unlock and accelerate transformational economic</p>	Executive Member for Inclusive Economy, Jobs and Skills	Report of the Interim Executive Director, Place	14/10/21	Place Richard Bland  richard.bland@sheffield.gov.uk

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25 Oct 2021	<p>Domestic Abuse Strategy - Support for Victims and Children in Safe Accommodation</p> <p>To approve a new strategy detailing Sheffield's plans for the provision of support to victims and their children residing in safe accommodation. Under Part 4 of the Domestic Abuse Act 2021, Local Authorities are required to prepare and publish a strategy by 31<sup>st</sup> October 2021. Locally this will form an appendix to our already existing Domestic and Sexual Abuse Strategy.</p>	Executive Member for Health and Social Care	Report of the Executive Director, People Services	TBC	<p>People Services Alison Higgins Tel: 20 53671 alison.higgins@sheffield.gov.uk</p>

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Not before 29 Oct 2021	<p><b>School Kitchen Equipment, Service and Maintenance Contract Re-tender (K)</b></p> <p>Permission required to re-tender the School Kitchen Equipment, Service and Maintenance Contract on behalf of 91 schools who are participating in the School Catering Contract 2021-2025.</p>	Executive Member for Education, Children and Families	Report of the Executive Director, People Services	TBC	<p>People Services Leah Barratt Tel: 27 34767 leah.barratt@sheffield.gov.uk</p>
17 Nov 2021	<p>Revenue Budget and Capital Programme Monitoring 2021-22 - Quarter 2 (K)</p> <p>The report will provide the Quarter 2 monitoring statement on the City Council's Revenue Budget and Capital Programme for 2021-22.</p>	Co-operative Executive	Report of the Executive Director, Resources	9/11/21	<p>Resources Paul Schofield Tel: 0114 2736000 paul.schofield@sheffield.gov.uk</p>

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17 Nov 2021	<p>Month 6 Capital Approvals 2021/22 (K)</p> <p>This report provides details of the additions and variations to the Capital Programme for approval by Cabinet, alongside details of procurement strategies and any capital grants for acceptance or issue.</p>	Co-operative Executive	Report of the Executive Director, Resources	09/11/21	<p>Resources Damian Watkinson Tel: 0114 2736831 damian.watkinson@sheffield.gov.uk</p>
17 Nov 2021	<p>Gambling Act 2005 - Statement of Principles (Policy) Approval Report</p> <p>The report will set out the details of the revised Statement of Principles (Policy) to be published under the Gambling Act 2005 and details of the consultation process that has been undertaken, and will seek approval on the final version of the Statement of Principles (Policy) and for it to be referred to Full Council for approval.</p>	Co-operative Executive	Report of the Executive Director, Place	9/11/21	<p>Place Shimla Finch  shimla.finch@sheffield.gov.uk</p>

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15 Dec 2021	<p>10 Point Plan for Addressing Climate Change (K)</p> <p>Sheffield City Council has declared a climate emergency and has a stated ambition to reduce its emissions to net zero carbon by 2030. This aim requires a wide range of action to be taken both by the Council and by others in the city.</p> <p>The 10 point plan provides an outline way forward for the Council, laying the groundwork required to make progress at pace and identifying key actions to reduce carbon emissions immediately.</p> <p>Laying the groundwork and then moving in an agile way allows the Council to react to fast changing funding opportunities and technologies.</p>	Co-operative Executive	Report of the Interim Executive Director, Place	09/11/21	Place Mark Whitworth Tel: 27 36924 mark.whitworth@sheffield.gov.uk

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15 Dec 2021	<p>Month 7 Capital Approvals 2021/22 (K)</p> <p>This report provides details of the additions and variations to the Capital Programme for approval by Cabinet, alongside details of procurement strategies and any capital grants for acceptance or issue.</p>	Co-operative Executive	Report of the Executive Director, Resources	07/12/21	<p>Resources Damian Watkinson Tel: 0114 2736831 damian.watkinson@sheffield.gov.uk</p>
19 Jan 2022	<p>Month 8 Capital Approvals 2021/22 (K)</p> <p>This report provides details of the additions and variations to the Capital Programme for approval by Cabinet, alongside details of procurement strategies and any capital grants for acceptance or issue.</p>	Co-operative Executive	Report of the Executive Director, Resources	11/01/22	<p>Resources Damian Watkinson Tel: 0114 2736831 damian.watkinson@sheffield.gov.uk</p>

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16 Mar 2022	Revenue Budget and Capital Programme Monitoring 2021-22 - Quarter 3 (K)  The report will provide the Quarter 3 monitoring statement on the City Council's Revenue Budget and Capital Programme for 2021-22.	Co-operative Executive	Report of the Executive Director, Resources	8/2/22	Resources Paul Schofield Tel: 0114 2736000 paul.schofield@sheffield.gov.uk
16 Feb 2022	Month 9 Capital Approvals 2021/22 (K)  This report provides details of the additions and variations to the Capital Programme for approval by Cabinet, alongside details of procurement strategies and any capital grants for acceptance or issue.	Co-operative Executive	Report of the Executive Director, Resources	08/2/22	Resources Damian Watkinson Tel: 0114 2736831 damian.watkinson@sheffield.gov.uk
16 Feb 2022	Revenue Budget and Capital Programme for 2022/23 (K)  Report to propose the Council's Revenue Budget and Capital Programme for the financial year 2022/23.	Co-operative Executive	Report of the Executive Director, Resources	8/2/22	Resources Ryan Keyworth Tel: 0114 2057303 ryan.keyworth@sheffield.gov.uk

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16 Mar 2022	Month 10 Capital Approvals 2021/22 (K)  This report provides details of the additions and variations to the Capital Programme for approval by Cabinet, alongside details of procurement strategies and any capital grants for acceptance or issue.	Co-operative Executive	Report of the Executive Director, Resources	08/3/22	Resources Damian Watkinson Tel: 0114 2736831 damian.watkinson@sheffield.gov.uk
20 Apr 2022	Month 11 Capital Approvals 2021/22 (K)  This report provides details of the additions and variations to the Capital Programme for approval by Cabinet, alongside details of procurement strategies and any capital grants for acceptance or issue.	Co-operative Executive	Report of the Executive Director, Resources	12/4/22	Resources Damian Watkinson Tel: 0114 2736831 damian.watkinson@sheffield.gov.uk

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Not before 22 Jul 2021	<p>Acceptance and Issuing (where required) of Sheffield City Region Brownfield Housing Fund Grant Funding (K)</p> <p>Sheffield City Region has endorsed the allocation of 'early delivery' Brownfield Housing Fund grant funding to the Council to support the development of strategic regeneration projects.</p> <p>The report will seek approval to accept and issue grants (where required, with appropriate delegated authority sought).</p>	Executive Member for City Futures: Development, Culture and Regeneration	Report of the Executive Director, Place	TBC	Place Janet Sharpe Tel: 0114 2735493 janet.sharpe@sheffield.gov.uk

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Not before 22 Jul 2021	<p>Sheffield Street Tree Strategy - Implementing the Working Strategy for the Removal and Planting of Street Trees</p> <p>This report builds on the principles of the Sheffield Street Tree Strategy and outlines a new decision process, including new public consultation approach for the removal and planting of street trees.</p>	Executive Member for Housing, Roads and Waste Management	Report of the Executive Director, Place	TBC	Place Gillian Charters Tel: 0114 2037528 gillian.charters@sheffield.gov.uk
Not before 12 Aug 2021	<p>Mental Health 21/22 Budget and Fees (K)</p> <p>The report will outline proposals to increase mental health providers' fees in the 21/22 financial year.</p>	Executive Member for Health and Social Care	Report of the Executive Director, People Services	TBC	People Services Louisa King  louisa.king@sheffield.gov.uk